"AGENT AWARDS REPORT" INSTRUCTIONS
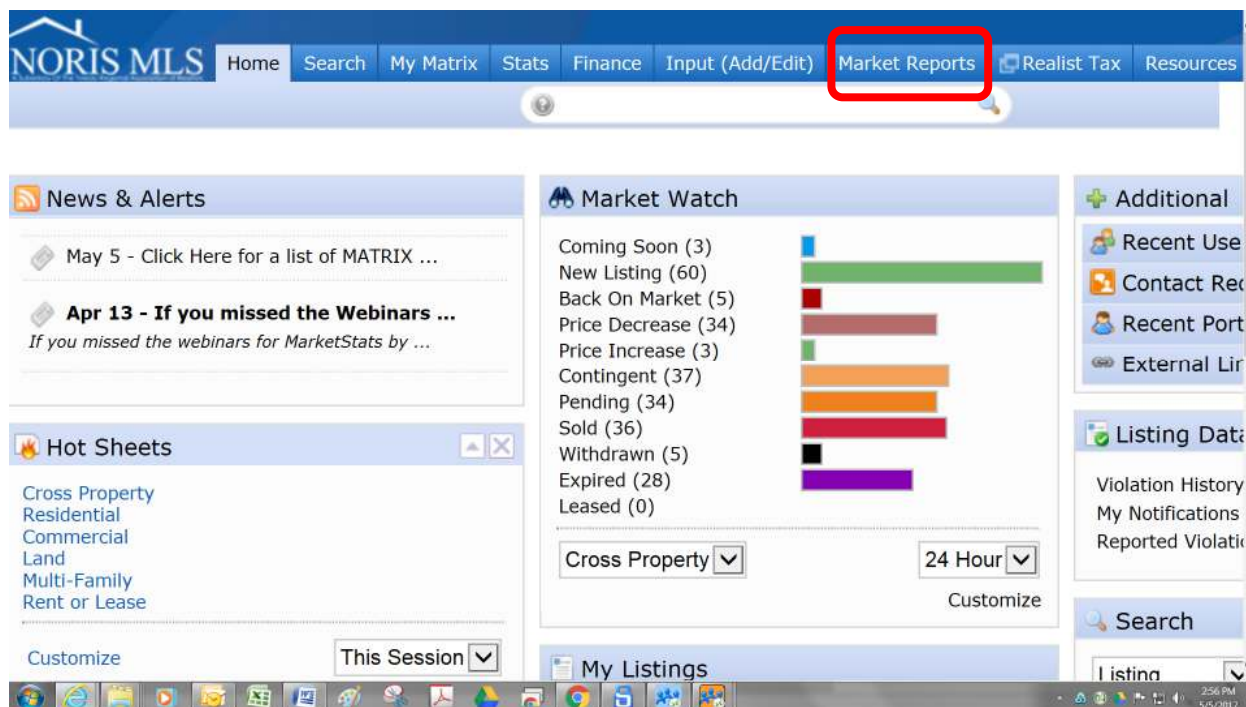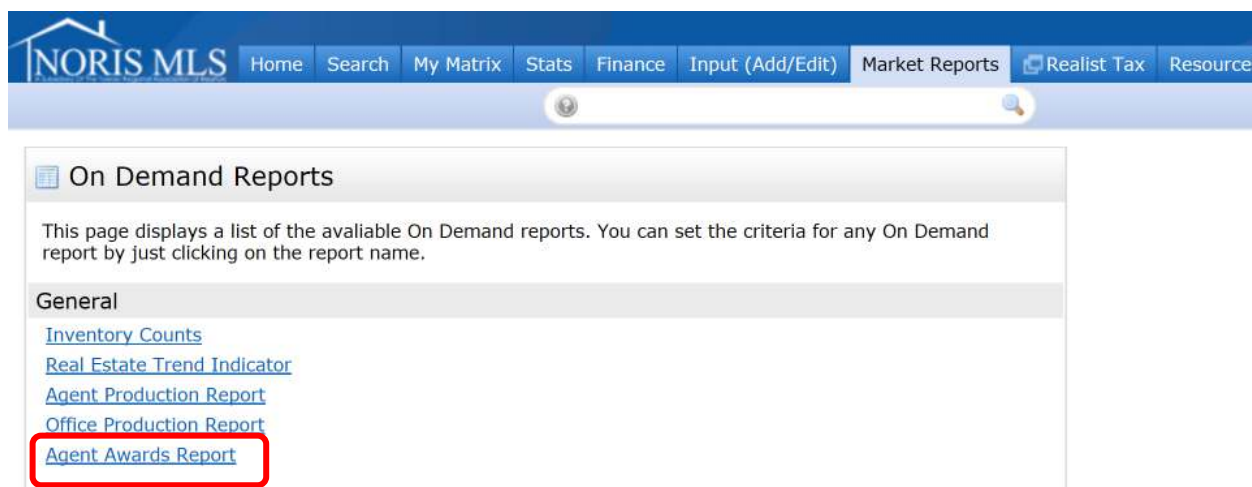
(For President's Sales Club Application)

1. **Click on "Market Reports"**

2. **Click on "Agent Awards Report"**

3. **Enter the following Information:**
   Start Date - 07/01/2021
   End Date – 06/30/2022
   Enter you MLS "Agent ID" Do not
   fill in any of the other fields

4. **Click on "Generate Report"**

5. **Print Report**

Agent Awards Report

Start Date
07/01/2021

End Date
06/30/2022

Agent ID

Last Name

First Name

Email

Office ID

Office Name

Cancel 🔍 Generate Report