

RENT / LEASE

Property Data Form For Use By Members Only - ALL UNDERLINED FIELDS ARE REQUIRED

Agent Name _____ Date Entered ____/____/____ MLS # _____

GENERAL INFORMATION

Rent/LSE Amt \$ _____ Rent/LSE Price Per _____ Annually Monthly Square Foot Date Available ____/____/____

List Date ____/____/____ Expiration Date ____/____/____ Street # _____ Street Direction _____

Street Name _____ Street Type _____ Unit # _____ Zip Code _____
(Avenue, Court, Lane, etc)

Zip +4 _____ State _____ County _____ City _____ Township _____

Area _____ Subdivision _____ Parcel ID# _____ Zoning _____

Pub. On Internet Yes No Broker Recip. Yes No VOW Include Yes No VOW Address Yes No

Allow VOW AVM Yes No Allow VOW Comments Yes No

LISTING INFORMATION

Occupied by Owner Tenant Vacant Listing Type EA - Exc Agency ER - Exc Right to Sell Compensation (\$/%) _____

Compensation Description _____ Dual Rate Yes No Less Lot \$ _____

AGENT INFORMATION

Listing Agent ID _____ (Select Find an Agent in Listing Load) List Agent Name _____ (All other fields will populate in the listing load)

Co-List Agent ID _____ (Select Find an Agent in Listing Load) Co-List Agent Name _____ (All other fields will populate in the listing load)

BUILDING INFORMATION

Nbr of Stories _____ Year Built _____ Year Built Description _____ New Construction _____ Unknown _____

Est. Completion Date ____/____/____ Approx. SqFt _____ Accessibility Features Yes No

Annual Operating Income _____ Annual Operating Expense _____

Building 1 Length _____ Building 1 Width _____

Building 2 Length _____ Building 2 Width _____

Building 3 Length _____ Building 3 Width _____

Current Use _____

Lot Size _____ Acres _____ Legal Description _____

6 Mos. General Tax \$ _____ 6 Mos. Special Tax \$ _____

FEATURES

1. \$ Includes (Limit 4)

Business
 Business / Real Estate
 Fixtures
 Inventory
 License
 Other
 Real Estate

2. Type (Limit 1)

Commercial
 Heavy Industrial
 Investment
 Light Industrial
 Office
 Other
 Recreation
 Retail

3. Business Type (Limit 1)

Bar
 Manufacturing
 Other
 Restaurant
 Retail
 Service
 Warehouse
 Wholesale

4. Construction (Limit 1)

Concrete
 Masonary
 Metal
 Other
 Pre-Fabricated
 Precast
 Steel
 Wood

5. Foundation (Limit 1)

Basement
 Crawl
 Slab

6. Roof (Limit 2)

Asphalt
 Composite
 Flat
 Metal
 Other
 Shingle
 Slate
 Tile
 Wood

7. Parking (Limit 2)

1-5 Spaces
 6-10 Spaces
 11-30 Spaces
 31 + Spaces
 Metered
 None
 Other
 Parking Lot
 Structure

8. Ceiling Height (Limit 2)

0-10 Feet
 11-15 Feet
 16-20 Feet
 21 + Feet
 Beampost
 Clear
 Other

9. Loading (Limit 7)

Delivery Area
 Delivery Door
 Dock Door
 Drive-In
 Freight
 Freight Drive
 None
 Off Street
 Other
 Overhead Crane
 Passenger
 Railroad
 Truck

10. Docs Avail (Limit 7)

Drawing
 Environment
 EQ Lease
 Financial
 Leases
 Legal
 None
 Other
 Survey

11. License Req. (Limit 3)

Federal
 Local
 None
 Other
 State

12. Misc. (Limit 17)

1 Restroom
 2 Restrooms
 3 Restrooms
 4 + Restrooms
 Alarm
 Cafeteria
 Fence
 Fire Alarm
 Fire Detector
 Floor Drain
 Intercom
 Lockers
 LQ Attached
 LQ Detached
 None
 Other
 PA System
 Pond
 Security Light
 Smoke Detector
 Sprinkler
 Volt 220
 Volt 440
 Waterfront

13. Owner Exp. (Limit 7)

Electric
 Gas
 Insurance
 Maintenance
 None
 Other
 Refuse
 Sewer
 Taxes
 Water

14. Tenant Exp. (Limit 7)

Electric
 Gas
 Insurance
 Maintenance
 None
 Other
 Refuse
 Sewer
 Taxes
 Water

15. Lease Info (Limit 5)

1 Year
 1 + Years
 Month
 None
 Other
 Renewal

16. Heating (Limit 9)

Forced Air
 Geothermal
 Gravity
 Heat Pump
 Hot Water
 None
 Other
 Radiant
 Radiator

17. Heat Fuel (Limit 7)

Electric
 Natural Gas
 Oil
 Other
 Propane
 Solar
 Wood / Coal

18. Cooling (Limit 5)

Central Air
 None
 Other
 Wall
 Window

19. Water Heater (Limit 2)

Electric
 Gas
 Oil
 Other
 Propane
 Solar

20. Water (Limit 3)

Holding
 Other
 Pond
 Private
 Public
 Well

21. Sewer (Limit 3)

Other
 Sanitary
 Septic
 Storms(s)

22. Owner Status (Limit 1)

Agent Owned
 Corporate Owned
 HUD Owned
 Lender Owned

Remarks (max 600):

Private Remarks (max 150):

Agent Remarks (max 400):

Directions To Property (max 150):

Lockbox Serial Number: _____

Interior/Exterior Video/Audio Equipment

Yes

No

Showing Instructions (max 100):

Dotloop Easy Offer Link _____

Secure Showing Instructions for ShowingTime (max 250):

Virtual Tour URL: (Unbranded) _____

LISTING ATTRIBUTION CONTACT

Pick only one

Agent Phone

Agent e-mail

Office Phone